

AGENDA ITEM NO. 14

COUNCIL

Date **1 MARCH 2012**

Title **APPOINTMENT OF ELECTORAL REGISTRATION OFFICER**

1. PURPOSE/SUMMARY

Appointment of the Electoral Registration Officer to ensure effective electoral administration arrangements.

2. KEY ISSUES

- Presently the roles of Returning Officer and Electoral Registration Officer are split.
- For the purposes of best practice in relation to effective electoral arrangements this duplication can be removed by combining the roles.

3. RECOMMENDATION(S)

1. That the Chief Executive is appointed as Electoral Registration Officer along with the role of Returning Officer.
2. That the Monitoring Officer is authorised to make such typographical changes to the Council's Constitution as required.

Wards Affected	All
Forward Plan Reference No. (if applicable)	NA
Portfolio Holder(s)	Cllr Alan Melton, Leader of the Council
Report Originator	Ian Hunt, Chief Solicitor
Contact Officer(s)	Ian Hunt, Chief Solicitor Alan Pain, Corporate Director and Monitoring Officer Paul Medd, Chief Executive
Background Paper(s)	