

2021/22 Fees and Charges - with effect from 1 April 2021

**Service Group**

|  |       |
|--|-------|
| Growth & Infrastructure                            | ..... |
| Housing, Environment, Leisure & Community Services | ..... |
| Planning, Policy & Governance                      | ..... |

**Note :**

The charges are inclusive of standard rate VAT (except for charges for South Fens Business Centre and The Boathouse, which are shown excluding VAT) unless they are shown as:

- Exempt (e).
- Non-Business (n)
- Zero Rated (z).

Note : standard rate VAT applicable: from 04.01.11 20%

| Description of Charge  | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|--|------------------------|------------------------|
| <b>PORT OF WISBECH AUTHORITY (NENE PORTS) FEES &amp; CHARGES</b>   |                        |                        |
| <b>1. <u>Harbour and Light Dues</u></b>  |                        |                        |
| a. To Wisbech - per G.T.   | 0.508 (z)              | 0.528 (z)              |
| b. To Sutton Bridge - per G.T.   | 0.425 (z)              | 0.442 (z)              |
| <b>Oil Spill Prevention Charge</b> - per ship per visit  | <b>19.30</b>           | <b>19.80</b>           |
| <b>2. <u>Conservancy Dues</u></b>  |                        |                        |
| a. To Wisbech - per G.T.   | 0.380 (z)              | 0.395 (z)              |
| b. To Sutton Bridge - per G.T.   | 0.380 (z)              | 0.395 (z)              |
| <b>3. <u>Wharfage Dues (Wisbech Only)</u></b>  |                        |                        |
| (i) Steel & Iron products - per tonne  | 0.531 (z)              | 0.531 (z)              |
| (ii) Timber (Deals, battens, boards etc) - per cu.m.   | 0.542 (z)              | 0.542 (z)              |
| (iii) Timber (Plywood, hardboard etc) - per cu.m.  | 0.687 (z)              | 0.687 (z)              |
| (iv) Grain, Animal Feeds - per tonne   | 0.502 (z)              | 0.502 (z)              |
| (v) Fertilisers, Sand, Salt - per tonne  | 0.613 (z)              | 0.613 (z)              |
| (vi) Aggregates - per tonne  | 0.613 (z)              | 0.613 (z)              |
| (vii) Bricks - per tonne   | 0.531 (z)              | 0.531 (z)              |
| (viii) Scrap Metal (T&C's applicable) - per tonne  | 0.531 (z)              | 0.850 (z)              |
| Others by arrangement  |                        |                        |
| (viii) ISPS Charge - per ship per visit  | 34.74 (z)              | 35.64 (z)              |
| <b>4. <u>Pilotage and Boarding &amp; Landing Dues</u></b>  |                        |                        |
| <b>a For a vessel to Wisbech</b>   |                        |                        |
| - total for inward and outward - per G.T.  |                        |                        |
| (i) 1000 or below (Minimum - Lump Sum)   | 758.18 (z)             | 788.50 (z)             |
| (ii) exceeding 1000  | 0.759 (z)              | 0.789 (z)              |
| <b>b For a vessel to Sutton Bridge</b>   |                        |                        |
| - total for inward and outward - per G.T.  |                        |                        |
| (i) 1000 or below (Minimum - Lump Sum)   | 711.52 (z)             | 739.88 (z)             |
| (ii) exceeding 1000  | 0.712 (z)              | 0.741 (z)              |
| <b><u>Additional Charges</u></b>   |                        |                        |
| (excluding any charges imposed by terminal operators or agents in respect of attendance at ships by boatmen / ropemen or other personnel)            |                        |                        |
| <b>c Detention</b>   |                        |                        |
| If a pilot is detained on board or taken to another port as a result of extreme weather or other unavoidable causes:                                 |                        |                        |
| a charge per hour of   | 72.22 (z)              | 139.40 (z)             |
| up to a maximum of   | 1,083.16 (z)           | 2,091.00 (z)           |
| The ship will also be liable for any public transportation costs of the pilot's return to port of boarding and subsistence charges during this time. |                        |                        |
| <b>d 'Dead Ship'</b>   |                        |                        |
| For <i>force Majure</i> pilotage of a vessel without the use of main engine/s, the compulsory pilotage rate is as per 4(a) and 4(b) plus 100%.       |                        |                        |
| <b>e Harbour Services</b>  |                        |                        |
| Vessel movements in harbour area including mooring and unmooring and moving berth, Draft Surveys, a flat rate charge of                              |                        |                        |
|  | 134.00 (z)             | 139.40 (z)             |

| Description of Charge  | 2020/21<br>Charge<br>£               | 2021/22<br>Charge<br>£               |
|--|--------------------------------------|--------------------------------------|
| <b>f Attendance</b><br>For pilotage subsequently not required for a tide or failure to make ETA/ETD or vessel does not arrive as advised, a flat rate of<br>For inward passage cancelled following attendance, a further flat rate charge for boarding service of 1 hour pilot boat at per hour      | 134.00 (z)<br>380.00 (z)             | 139.40 (z)<br>390.00 (z)             |
| <b>g Pilot Exemption Certificate Application (Processing fee)</b><br>For a Master of any vessel over 20m working in the harbour jurisdiction without a pilot must apply for a PEC, subject to approval from the Harbour I  | 300.00                               | 300.00                               |
| <b>h Pilot Exemption Fee 25% of Full Pilotage (per day)</b>  |                                      |                                      |
| <b>i Dredging/Bed Levelling (Charge per Hour)</b><br>Minimum of 3 hours, plus mobilisation (see below)<br>Tariff rates for Dredging/Bed Levelling apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.  | 410.00                               | 420.50                               |
| <b>j Towing (Charge per Hour)</b><br>Minimum of 2 hours within the confines of the harbour areas, plus mobilisation/cancellation time (see below)<br>Minimum of 4 hours for a stern tow from seaward to Sutton Bridge, plus mobilisation time (see below)  | 410.00 (z)<br>410.00 (z)             | 420.50 (z)<br>420.50 (z)             |
| <b>k Mobilisation/Cancellation fee Time (Charge per Hour)</b><br>Charge for passage to place towing vessel on station, with a Minimum of 1 hour.<br>No charge will apply if cancelled 4 hrs before HW  | 177.52 (z)                           | 182.13 (z)                           |
| <b>l Surveying</b><br>Per day or part thereof, hire of equipment<br>Per hour, for processing results<br>Cancellation fee of 40% of completed works   | 173.50<br>94.40                      | 182.00<br>98.05                      |
| <b>m Harbour vessel's workboat hire (Charge per hour)</b><br>Per hour, Minimum 4 hours, small boat hire Orca WB1<br>Per hour, minimum 4 hours, small workboat hire Nene Surveyor<br>Per hour, minimum 4 hours, pilot boat hire Nene Pilot, Fenland Pilot<br>Per hour, minimum 4 hours, Fenlander Tug | 262.00<br>295.00<br>380.00<br>410.00 | 268.70<br>302.75<br>390.00<br>420.50 |
| Charges for i and l above, if during weekends or between 18:00 and 06:00 on any week day shall be +50%<br>Tariff rates for surveying apply only within the port areas of Wisbech and Sutton Bridge. Others by negotiation.   |                                      |                                      |
| <b>n Marine Works Application</b><br>Processing Fee (minimum)  | 267.00                               | 267.00                               |
| <b>o Duty Officer Call Out Charge</b><br>Out of hours (per hour) - 1600 - 0800   | 96.50                                | 98.05                                |
| <b>p Marine Works Superintendence - per hour</b><br>(minimum 1 hour)   | 95.50                                | 98.05                                |
| <b>q Pilot Ordering</b><br>All Pilots must be ordered 12 hours before HW, a late notice charge will be applied for each pilot ordered after this time<br>Pilots ordered between 12 - 4 hours before HW, a late notice charge<br><b>No Pilots to be ordered after 4 hours before HW</b>               | 102.50                               | 369.99                               |
| <b>r Harbour Master Superintendence - per hour</b><br>(minimum 1 hour)   | 125.50                               | 128.88                               |
| <b>s Local Notice to Mariners</b><br>A charge will apply where the Harbour Authority has to raise a Local Notice to Mariners (LNTM) on behalf of third parties, of   | 160.50                               | 175.00                               |
| <b>Small Commercial Vessels - Non Resident.</b>  |                                      |                                      |
| <u>Mooring on Authority's Pontoons at Sutton Bridge or Wisbech</u>   |                                      |                                      |
| Per metre LOA per 24 hours or part there of  | 6.25                                 | 6.25                                 |
| Per metre per 7 days   | 27.00                                | 27.00                                |

| Description of Charge  | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£                 |
|--|------------------------|--|
| <p><b>Small Commercial Vessels - Resident/Non Resident</b></p>   |                        |  |
| <p>Harbour &amp; Light Dues &amp; Conservancy Charge per vessel per visit.</p>   | 22.75 (z)              | 22.75 (z)                              |
| <p>Fuel Transfer Charge or Permission to fuel from tanker or across Authority's property.</p> <p>Per vessel per bunker and subject to 24 hours notice and Harbour Master's permission.</p>           | 42.50                  | 42.50                                  |
| <p>NB for purposes of this tariff addendum, Small Commercial Vessels are deemed those certified under the MCA Small Commercial Code of Practice and/or 24 metres LOA or below.</p>                   |                        |  |
| <p><b>Commercial Vessels - Lay By Wisbech Commercial Quay</b></p>  |                        |  |
| <p>For all commercial vessels other than defined small commercial vessels, a charge per gross tonne shall apply per entry as follows.</p>  | 0.90                   | 0.90                                   |
| <p>An entry shall permit a maximum stay of four days after which further layby berthing dues become payable. Minimum 4 days.</p>   |                        |  |
| <p>Harbour &amp; Light Dues, Pilotage, Conservancy, ship's waste, oil spill and ISPS charges as per tariff.</p>  |                        |  |
| <p>Wisbech ship berths are NAABSA berths and vessels are subject to being required to move on demand. If dead ship, berthing conditions are strictly by prior agreement with the Harbour Master.</p> |                        |  |
| <p>VAT payable where applicable. All charges fall due on demand and before departure unless account facilities have been applied for and approved in advance.</p>                                    |                        |  |
| <p><b>5. Wisbech Yacht Harbour</b></p>   |                        |  |
| <p>(All Rates include VAT at standard rate)</p>  |                        |  |
| <p><b>a (i) Pontoon Berths - Contract (Long Term) Berthing Rates</b></p>   |                        |  |
| <p><b>Standard Term - (Vessel LOA greater than 6.0m)</b></p>   |                        |  |
|  |                        | <p><b>Rate/metre</b></p>               |
|  |                        | <p>£</p>                               |
| <p>Per annum</p>   | 140.00                 | 155.00                                 |
| <p>Per annum outside or inside hammer-head berths</p>  | 155.00                 | 171.00                                 |
| <p>Per annum on commercial linear berths</p>   | 155.00                 | 171.00                                 |
| <p>Port of Wisbech Authority Annual Licence</p>  | 15.20 (z)              | 16.00 (z)                              |
| <p><b>note</b></p>   |                        |  |
| <p>- Rates apply afloat or for storage ashore but exclude boat lift charges.</p>   |                        |  |
| <p>- For vessels arriving mid-term, charges are pro-rata.</p>  |                        |  |
| <p>- Rates above apply given payment in full at point of invoice.</p>  |                        |  |
| <p>Payment can be staggered but:-</p>  |                        |  |
| <p>Two payments</p>  | plus 5%                |  |
| <p>Four payments</p>   | plus 9%                |  |
| <p>Twelve payments</p>   | plus 13%               |  |
| <p><b>(ii) Sutton Bridge Moorings</b></p>  |                        | <p><b>charges shown net of VAT</b></p> |
| <p>(Rates <b>exclude</b> VAT at standard rate)</p>   |                        |  |
| <p><b>Pontoon Berths - Berthing Rates per annum</b></p>  | 150.00                 | 150.00                                 |

| Description of Charge  | 2020/21<br>Charge<br>£   | 2021/22<br>Charge<br>£   |
|--|--|--|
| <b>b Pontoon Berths - Non-Contract (Visitor) Berthing Rates<br/>(Including Port of Wisbech Authority licence contribution)</b><br><br>Daily - per 24 hours (minimum charge £11.40)<br>Weekly (7 days)<br>Monthly (28 days)            April - October<br>Special Events<br>Short Stay Berth (Subject to availability) Max 2 hrs, not overnight<br>Sail Training Vessels<br>Club Rallies of over 2 Boats per visit<br>Narrow Boats over 11m LOA<br>Weather-bound craft maximum of one week<br><br><b>Winter Storage Afloat</b><br><br>November to March            per month<br>Full five months  | <b>Rate/metre<br/>£</b><br><br><b>2.00</b><br><b>10.40</b><br><b>26.60</b><br><b>POA</b><br><b>No charge</b><br><b>Less 20%</b><br><b>Less 20%</b><br><b>Less 20%</b><br><b>Less 20%</b><br><br><b>21.40</b><br><b>91.00</b> | <b>Rate/metre<br/>£</b><br><br><b>2.20</b><br><b>11.00</b><br><b>28.00</b><br><b>POA</b><br><b>No charge</b><br><b>Less 20%</b><br><b>Less 20%</b><br><b>Less 20%</b><br><b>Less 20%</b><br><br><b>23.50</b><br><b>93.00</b> |
| <b>Conditions of Use</b>   |  |  |
| This tariff should be read in conjunction with the Wisbech Yacht Harbour Terms and Conditions of Use and the Berthing Licence.   |  |  |
| <ol style="list-style-type: none"> <li>1 All contracts are subject to availability and all fees payable in advance.</li> <li>2 Cancelled contracts will attract a cancellation fee of 15% of the total contract value.</li> <li>3 An administration fee of 10% may be applied to all non-contract charges which are invoiced against any vessel which leaves the Yacht Harbour before settlement of an account.</li> <li>4 Berthing charges include Port of Wisbech harbour dues, portable water for filling tanks and access to Yacht Harbour facilities. NB Visiting craft are not guaranteed an alongside berth and depending on availability may be required to raft up.</li> <li>5 Multi-hulled vessels may be subject to a surcharge of 1.5 times actual rate.</li> <li>6 Commercial vessels, (those not designed and/or used for leisure purposes), may be subject to a surcharge of actual costs as a result of charges levied by Local or Statutory authorities.</li> <li>7 LOA, (length overall), is the maximum length of any vessel and includes overhangs (push pits, pull pits, bowsprits, davits, etc)</li> </ol> |  |  |
| Administration charge for visiting vessels leaving without paying dues in full   | <b>31.50</b>   | <b>31.50</b>   |
| Administration charge for each debtor account referred for collection  | <b>115.50</b>  | <b>115.50</b>  |
| Administration charge for change in billing method after berthing application is accepted  | <b>31.50</b>   | <b>31.50</b>   |
| <b>c Ancillary Charges</b>   |  |  |
| All yard services apply from 08:30 to 16:30 Monday to Friday excluding Bank Holidays. Otherwise charges are plus 100%.   |  |  |
| Any emergency weekend lifting plus 100%  |  |  |
| <b>(i) Boat lifting - Up to 15m LOA or 20 tonnes</b>   |  |  |
| <b>Lift Out</b>  |  |  |
| To yard, including shoring up using boat cradle/stands. Per metre  | <b>18.40</b>   | <b>18.70</b>   |
| Minimum Charge   | <b>107.00</b>  | <b>125.00</b>  |
| Yard charge applies for non-contract rate at Non-Contract (Visitor) Berthing Rates   |  |  |
| <b>Relaunch/Lift onto Trailer</b>  |  |  |
| Per metre.   | <b>18.40</b>   | <b>18.70</b>   |
| Minimum Charge   | <b>107.00</b>  | <b>125.00</b>  |
| <b>(ii) Vessels over 15m LOA and /or 20 tonnes to 55 tonnes plus 30%.</b>  |  |  |
| <b>Lift Out</b>  |  |  |
| To yard, including shoring up using boat cradle/stands. Per metre  | <b>26.00</b>   | <b>26.00</b>   |
| Marine Service waiting charge per hour per person  | <b>41.00</b>   | <b>41.00</b>   |

| Description of Charge   | 2020/21<br>Charge<br>£     | 2021/22<br>Charge<br>£ |
|---|----------------------------|------------------------|
| <b>Relaunch/Lift onto Trailer</b><br>Per metre.<br>Yard charge applies for non-contract rate at Non-Contract (Visitor) Berthing Rates | 26.00                      | 26.00                  |
| (iii) <b>Lift out</b><br><b>Hold in Slings</b> (subject to availability). Per metre, per 30 minutes<br>Return to water                | 9.20                       | 9.20                   |
| <b>Hire of Yacht harbour Cradles (subject to availability)</b><br>per annum / pro rata per cradle                                     | 105.00                     | 108.00                 |
| <b>Hire of electric pressure washer</b> (subject to availability). Per use.   | 11.50                      | 35.00                  |
| <b>Hire of petrol pressure washer</b> (subject to availability). Per day. Plus Fuel.  | 42.00                      | 75.00                  |
| <b>Hire of petrol pressure washer</b> (subject to availability). Per week. Plus Fuel.   |                            | 150.00                 |
| (iv) <b>Boom Crane Lifting . Max 3 tonnes.</b>  |                            |                        |
| <b>Engine lift</b> , per engine, per hour or part.  | 75.00                      | 75.00                  |
| <b>Comercial Engine Lift</b>  | POA                        | POA                    |
| <b>Small boat lift</b> . Per metre each way.  | 15.20                      | 16.00                  |
| Minimum charge each way.  | 46.00                      | 49.00                  |
| (v) <b>Other Services</b>   |                            |                        |
| <b>Marine Services Labour (min 2 hours)</b>   |                            |                        |
| For any additional work per hour, including the following:-   | 47.20                      | 48.50                  |
| Cleaning boat yard if left untidy.  |                            |                        |
| Boat movement by yard staff (plus Harbour vessel's workboat hire)   |                            |                        |
| Mast stepping/unstepping.   |                            |                        |
| Pressure wash by yard.  |                            |                        |
| <b>Mast Storage.</b> Per mast up to 12m vessel LOA. Single payment .  | 53.50                      | 53.50                  |
| Over 12m vessel LOA. Single payment.  | 75.00                      | 75.00                  |
| <b>Boat Trailer or Cradle Storage</b> (subject to availability of space). p/a   | 76.50                      | 76.50                  |
| <b>Miscellaneous Storage</b> as per trailer tariff  | 76.50                      | 76.50                  |
| <b>Marina pump out.</b> Per use, subject to availability.   | 15.75                      | 15.75                  |
| <b>Non boatyard temporary hard standing.</b> Subject to availability.   |                            |                        |
| Charges as per non contract berthing rates.   |                            |                        |
| <b>Hire of forklift and operator.</b> Up to 2.8 tonne lifts.  |                            |                        |
| First half hour or part.  | 57.75                      | 75.00                  |
| Per additional hour   | 29.00                      | 47.00                  |
| <b>Electricity</b>  |                            |                        |
| By prepaid card from Harbour Office   |                            |                        |
| <b>Tradesmen's Licence.</b> Annual working permit. Tradesmen to work in   | 84.00                      | 95.00                  |
| boatyard, yacht harbour or slipway. Subject to insurance and Harbour  |                            |                        |
| Master's approval.  |                            |                        |
| <b>Slipway</b>  |                            |                        |
| Haul and launch per metre   | 45.00                      | 45.00                  |
| Shoring up. Time and materials basis.   |                            |                        |
| Slip rent per day per metre.  | 4.60                       | 4.60                   |
| <b>Crab Marsh Work Shop</b>   |                            |                        |
| Premium under cover boat storage - (short term per month)   | 150.00                     | 160.00                 |
|   | (+ berthing contract rate) |                        |

| Description of Charge   | 2020/21<br>Charge<br>£  | 2021/22<br>Charge<br>£  |
|---|---|---|
| <p><b>6. Sewage Disposal</b></p> <p><b>Properties not connected to mains sewer</b><br/>Private dwellings<br/>Service charge (per annum)<br/>Standing charge (per annum)<br/>Charges to Roddons as per the Transfer Agreement</p> <p><b>March Sanitation Point</b><br/>Boat Pump-Out tokens            per token<br/>Sanitation Point Keys</p>   | <p>&lt; As per AW &gt;</p> <p>13.50<br/>5.00</p>  | <p>&lt; As per AW &gt;</p> <p>13.50<br/>5.00</p>  |
| <p><b>7. Mini Factories</b></p> <p><b>Rents negotiable within:</b></p> <p>a. the minimum - per square foot and;<br/>* b. the maximum - per square foot</p> <p>c. the minimum - per square metre and;<br/>* d. the maximum - per square metre</p> <p>It should be noted that VAT is applicable on rental income at Venture House, Venture Court &amp; South Fens Enterprise Park<br/>Includes charges for acceptable trade refuse collection and disposal, insurance, water rates (where applicable), and site maintenance.</p> <p>* to be applied when market forces dictate</p>  | <p>4.42 (e)<br/>8.58 (e)</p> <p>47.52 (e)<br/>92.35 (e)</p>   | <p>4.42 (e)<br/>8.75 (e)</p> <p>47.52 (e)<br/>94.18 (e)</p>   |
| <p><b>8. South Fens Business Centre, Chatteris</b>            charges shown net of VAT</p> <p>a. the minimum - per square foot and;<br/>* b. the maximum - per square foot</p> <p>c. the minimum - per square metre and;<br/>* d. the maximum - per square metre</p> <p>e. <b>Catering</b><br/>Tea and coffee per head<br/>Orange Juice per jug</p> <p>** f. <b>Weekday room charges (Mon-Fri 8.30-1700)</b><br/><i>External rate - per hour</i><br/>Beech<br/>Oak/Apple<br/>Small Meeting rooms (first hr free)<br/>Large Meeting rooms (first hr free)</p> <p><i>External rate - per half day (Mon-Fri 8.30-12.30 or 13.00-1700)</i><br/>Beech<br/>Oak/Apple<br/>Small Meeting rooms (first hr free)<br/>Large Meeting rooms (first hr free)</p> <p><i>External rate - per full day</i><br/>Beech<br/>Oak/Apple<br/>Small Meeting rooms (first hr free)<br/>Large Meeting rooms (first hr free)</p> | <p>18.75<br/>20.80</p> <p>201.65<br/>223.90</p> <p>2.30<br/>3.15</p> <p>38.00<br/>23.50<br/>15.00<br/>19.00</p> <p>90.00<br/>66.00<br/>34.00<br/>46.00</p> <p>160.00<br/>116.00<br/>53.50<br/>76.00</p> | <p>18.75<br/>20.80</p> <p>201.65<br/>223.90</p> <p>2.30<br/>3.15</p> <p>38.00<br/>23.50<br/>15.00<br/>19.00</p> <p>90.00<br/>66.00<br/>34.00<br/>46.00</p> <p>160.00<br/>116.00<br/>53.50<br/>76.00</p> |

| Description of Charge  | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|--|------------------------|------------------------|
| <p><b>** g. Evenings/Weekend room charges</b><br/> <i>External rate - per hour</i><br/>           Beech 70.00 70.00<br/>           Oak/Apple 59.00 59.00<br/> <br/> <i>External rate - per half day</i><br/>           Beech 186.00 186.00<br/>           Oak/Apple 140.00 140.00<br/> <br/> <i>External rate - per full day</i><br/>           Beech 386.00 386.00<br/>           Oak/Apple 317.00 317.00</p> <p>* to be applied when market forces dictate<br/>           ** Business Premises Tenant rates at 75% of External Rate (ie. 25% discount)</p>   |                        |                        |
| <p><b>9. <u>The Boathouse, Wisbech</u></b> charges shown net of VAT</p> <p>a. the minimum - per square foot and; 18.75 18.75<br/>           * b. the maximum (suites GF1 to FF38) - per square foot 20.80 20.80<br/>           * c. the maximum (suites FF39 &amp; FF40) - per square foot 22.85 22.85<br/> <br/>           d. the minimum - per square metre and; 201.65 201.65<br/>           * e. the maximum - per square metre 223.90 223.90<br/>           * f. the maximum (suites FF39 &amp; FF40) - per square metre 245.85 245.85<br/> <br/> <b>g. Catering</b><br/>           Tea and coffee per head 2.30 2.30<br/>           Orange Juice per jug 3.15 3.15<br/> <br/> <b>** h. Weekday room charges (Mon-Fri 8.30-1700)</b><br/> <i>External rate - per hour</i><br/>           Richard Young Large 38.00 38.00<br/>           Lambton/Young 1 or 2 23.50 23.50<br/>           The Gallery 21.50 21.50<br/>           Meeting rooms 15.00 15.00<br/> <br/> <i>External rate - per half day (Mon-Fri 8.30-12.30 or 13.00-1700)</i><br/>           Richard Young Large 90.00 90.00<br/>           Lambton/Young 1 or 2 66.00 66.00<br/>           The Gallery 60.00 60.00<br/>           Meeting rooms 34.00 34.00<br/> <br/> <i>External rate - per full day</i><br/>           Richard Young Large 160.00 160.00<br/>           Lambton/Young 1 or 2 116.00 116.00<br/>           The Gallery 106.00 106.00<br/>           Meeting rooms 53.50 53.50<br/> <br/> <b>** i. Evenings/Weekend room charges</b><br/> <i>External rate - per hour</i><br/>           Richard Young Large 70.00 70.00<br/>           Lambton/Young 1 or 2 59.00 59.00<br/> <br/> <i>External rate - per half day</i><br/>           Richard Young Large 186.00 186.00<br/>           Lambton/Young 1 or 2 140.00 140.00<br/> <br/> <i>External rate - per full day</i><br/>           Richard Young Large 386.00 386.00<br/>           Lambton/Young 1 or 2 317.00 317.00</p> <p>* to be applied when market forces dictate<br/>           ** Business Premises Tenant rates at 75% of External Rate (ie. 25% discount)</p> |                        |                        |



| Description of Charge   | 2020/21<br>Charge<br>£  | 2021/22<br>Charge<br>£  |
|---|---|---|
| <p><b>10. Fenland Hall, March</b></p> <p><b>a. Room Hire</b> - per morning or afternoon session</p> <p style="padding-left: 40px;"><b>(i) Council Chamber</b></p> <p style="padding-left: 40px;"><b>(ii) Other Rooms</b></p> <p style="padding-left: 40px;"><b>(iii) Supplement for use - after 6.30pm</b><br/> - on Saturdays and Sundays<br/> - tea/coffee (minimum charge)<br/> - tea/coffee (per head)</p> <p style="padding-left: 40px;"><b>(iv) Hourly Rate for Meeting Room Hire</b></p> <p>In respect of Parish Councils, Association of Local Councils, and approved charities, free of charge, but supplementary charges apply as appropriate</p> | <p style="text-align: right;"><b>84.00 (e)</b></p> <p style="text-align: right;"><b>37.00 (e)</b></p> <p style="text-align: right;"><b>37.00 (e)</b></p> <p style="text-align: right;"><b>84.00 (e)</b></p> <p style="text-align: right;"><b>12.00</b></p> <p style="text-align: right;"><b>2.30</b></p> <p style="text-align: right;"><b>10.00</b></p> | <p style="text-align: right;"><b>84.00 (e)</b></p> <p style="text-align: right;"><b>37.00 (e)</b></p> <p style="text-align: right;"><b>37.00 (e)</b></p> <p style="text-align: right;"><b>84.00 (e)</b></p> <p style="text-align: right;"><b>12.00</b></p> <p style="text-align: right;"><b>2.30</b></p> <p style="text-align: right;"><b>10.00</b></p> |

| Description of Charge   | 2020/21 Charge<br>£           | 2021/22 Charge<br>£               |
|---|-------------------------------|-----------------------------------|
| <b>1. Licences and Certificates</b>   |                               |                                   |
| a. Unfit Food Certificates  |                               |                                   |
| (i) - per hour inclusive of travelling expenses   | 84.00 (n)                     | 84.00 (n)                         |
| (ii) - minimum charge   | 44.00 (n)                     | 44.00 (n)                         |
| b. Food Hygiene Rating Scheme (FHRS)      Re-scoring food businesses upon request (fee set to recover cost)   | 100.00                        | 100.00                            |
| c. Export Certificates per hour inclusive of travel   | 84.00 (n)                     | 84.00 (n)                         |
| d. Acupuncture/Cosmetic piercing/Electrolysis/Semi-permanent skin colouring   |                               |                                   |
| (i) - Licence fee   | 158.00 (n)                    | 158.00 (n)                        |
| (ii) - renewal/transfer/variation   | 44.00 (n)                     | 44.00 (n)                         |
| e. Detained Food - Recovery of commercial storage costs   |                               |                                   |
| f. Copy licence or certificate  | <b>Cost Recovery</b><br>10.50 | <b>Cost Recovery</b><br>10.50 (n) |
| <b>2. Stray Dogs</b>  |                               |                                   |
| <b>Return of Stray Dog</b> - includes statutory fee of £25.00   | 47.00 (n)                     | 47.00 (n)                         |
| plus kennelling fee      - per day or part thereof      (Set by contractors -no increase)   | 10.00 (n)                     | 10.00 (n)                         |
| plus administration fee      - per dog  | 15.00                         | 15.00                             |
| <b>3. Training Courses</b>  |                               |                                   |
| a. FDC Refresher, COSHH; Risk Assessment; Manual Handling   | 40.00 (e)                     | 40.00 (e)                         |
| b. FDC regulatory business support pack (hourly rate - coaching plus travel)  | 84.00                         | 84.00 (e)                         |
| c. Safer Food Better Business Training Pack   | 25.00                         | 25.00 (e)                         |
| <b>4. Process Authorisation Fees      Set by DEFRA</b>  |                               |                                   |
| a. <b>Application fees</b>  |                               |                                   |
| Standard  | 1,579.00 (n)                  | 1,579.00 (n)                      |
| Additional fee for operating without a permit   | 1,137.00 (n)                  | 1,137.00 (n)                      |
| Petrol Vapour Recovery I, Small Waste Oil Burner and Dry Cleaners Reduced Fee Activities  | 148.00 (n)                    | 148.00 (n)                        |
| Petrol Vapour Recovery I and II combined  | 246.00 (n)                    | 246.00 (n)                        |
| Other Reduced Fee Activities  | 346.00 (n)                    | 346.00 (n)                        |
| Reduced fee activities: Additional fee for operating without a permit   | 68.00 (n)                     | 68.00 (n)                         |
| Standard Mobile Plant for the 1st & 2nd applications  | 1,579.00 (n)                  | 1,579.00 (n)                      |
| for the 3rd to 7th applications   | 943.00 (n)                    | 943.00 (n)                        |
| for the 8th and subsequent applications   | 477.00 (n)                    | 477.00 (n)                        |
| Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts  |                               |                                   |
| b. <b>Annual Subsistence Charge</b>   |                               |                                   |
| Standard Process (Low)  | £739 (+£99)* (n)              | £739 (+£99)* (n)                  |
| Standard process Medium   | £1111 (+£149)* (n)            | £1111 (+£149)* (n)                |
| Standard process High   | £1672 (+£198)* (n)            | £1672 (+£198)* (n)                |
| Reduced fee activities Low/Med/High   | £76 / £151 / £227 (n)         | £76 / £151 / £227 (n)             |
| PVR I & II combined   | £108 / £216 / £326 (n)        | £108 / £216 / £326 (n)            |
| Other Reduced Fee Activities Low/Med/High   | £218 / £349 / £524 (n)        | £218 / £349 / £524 (n)            |
| Standard Mobile Plant 1st & 2nd permits Low/Med/High  | £618 / £989 / £1484 (n)       | £618 / £989 / £1484 (n)           |
| for the 3rd to 7th permits Low/Med/High   | £368 / £590 / £884 (n)        | £368 / £590 / £884 (n)            |
| 8th and subsequent permits Low/Med/High   | £189 / £302 / £453 (n)        | £189 / £302 / £453 (n)            |
| Late payment Fee  | £50 (n)                       | £50 (n)                           |
| * the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation<br>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts |                               |                                   |
| c. <b>Transfer and Surrender</b>  |                               |                                   |
| Standard process transfer   | 162.00 (n)                    | 162.00 (n)                        |
| Standard process partial transfer   | 476.00 (n)                    | 476.00 (n)                        |
| New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)   | 75.00 (n)                     | 75.00 (n)                         |
| Surrender: all Part B activities  | 0.00 (n)                      | 0.00 (n)                          |
| Reduced fee activities: transfer  | 0.00 (n)                      | 0.00 (n)                          |
| Reduced fee activities: partial transfer  | 45.00 (n)                     | 45.00 (n)                         |
| d. <b>Temporary transfer for mobiles</b>  |                               |                                   |
| First transfer  | 51.00 (n)                     | 51.00 (n)                         |
| Repeat following enforcement or warning   | 51.00 (n)                     | 51.00 (n)                         |
| e. <b>Substantial change</b>  |                               |                                   |
| Standard process  | 1,005.00 (n)                  | 1,005.00 (n)                      |
| Standard process where the substantial change results in a new PPC activity   | 1,579.00 (n)                  | 1,579.00 (n)                      |
| Reduced fee activities  | 98.00 (n)                     | 98.00 (n)                         |
| <b>5. Food Premises</b>   |                               |                                   |
| Copy register entries:      Subject to charging policy under Freedom Of Information Act   |                               |                                   |
| <b>6. Ship Sanitation Certificates      Set by Association of Port Health Authorities</b>   |                               |                                   |
| <b>Per Vessel (Gross Tonnage)</b>   |                               |                                   |
| Up to 1,000   | 100.00 (n)                    | 100.00 (n)                        |
| 1,001 - 3,000   | 135.00 (n)                    | 135.00 (n)                        |
| 3,001 - 10,000  | 205.00 (n)                    | 205.00 (n)                        |
| 10,001 - 20,000   | 265.00 (n)                    | 265.00 (n)                        |
| 20,001 - 30,000   | 340.00 (n)                    | 340.00 (n)                        |
| Over 30,000   | 400.00 (n)                    | 400.00 (n)                        |
| Vessel capacity between 50 & 1,000 persons  | 400.00 (n)                    | 400.00 (n)                        |
| Vessel capacity over 1,000 persons  | 680.00 (n)                    | 680.00 (n)                        |
| Extensions  | 70.00 (n)                     | 70.00 (n)                         |
| * Increases as per the Association of Port Health Authorities Recommended Charges.  |                               |                                   |
| <b>7. Private Water Supply Regulations 2009      Currently set in line with guidance.</b>   |                               |                                   |
| a. Risk Assessment (each assessment)      - recover costs   | max £500 (n)                  | max £500 (n)                      |
| b. Sampling (each visit)      - recover costs   | max £100 (n)                  | max £100 (n)                      |
| c. Investigation (each investigation)      - recover costs  | max £100 (n)                  | max £100 (n)                      |
| d. Granting an authorisation (each authorisation)      - recover costs  | max £100 (n)                  | max £100 (n)                      |
| e. Analysing a sample   |                               |                                   |
| taken under Regulation 10      - recover costs  | max £25 (n)                   | max £25 (n)                       |
| taken during check monitoring      - recover costs  | max £100 (n)                  | max £100 (n)                      |
| taken during audit monitoring      - recover costs  | max £500 (n)                  | max £500 (n)                      |

| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|---|------------------------|------------------------|
| <b>8. Burial Grounds</b>  |                        |                        |
| For the purpose of the Cemetery Fees, a 'Resident' is defined as a person who at the time of death was a resident of the Fenland District OR a former resident who left the Fenland District within two years prior to the date of death to live in a residential nursing or care home. |                        |                        |
| The fee for the interment and purchase of the Exclusive Right of Burial will at all times be based upon the residency of the deceased.  |                        |                        |
| <b>a. Interment Fee for Residents (Including Memorial Safety Inspection Fee)</b>  |                        |                        |
| <b>Monday to Friday (excluding Bank Holiday)</b>  |                        |                        |
| (i) a still-born or child up to 12 years (Childrens Section)  | 0.00 (n)               | 0.00 (n)               |
| (ii) any person (Lawn Area)   | 950.00 (n)             | 955.00 (n)             |
| (iii) any person (Traditional Area)   | 1,070.00 (n)           | 1,075.00 (n)           |
| (iv) for the interment of single casket of cremated remains   | 265.00 (n)             | 270.00 (n)             |
| (v) for the interment of additional cremated remains at the same time as (iii) to (v) above   | 55.00 (n)              | 56.00 (n)              |
| <b>b. Interment Fee for Non-Resident</b>  |                        |                        |
| 100% added to fees set out in a.  |                        |                        |
| <b>c. Exclusive Rights of Burial in an Earthen Grave for Residents</b>  |                        |                        |
| 6 ft. x 3 ft. Childrens Plot  | 90.00 (n)              | 92.00 (n)              |
| 9 ft. x 4 ft. Adult Plot (Lawn Area)  | 780.00 (n)             | 785.00 (n)             |
| 9 ft. x 4 ft. Adult Plot (Traditional Area)   | 1,000.00 (n)           | 1,005.00 (n)           |
| Cremated remains, size 2ft x 2ft  | 200.00 (n)             | 203.00 (n)             |
| Note 1(a) : If ground conditions allow; two standard coffins may be placed in a single grave space  |                        |                        |
| Note 1(b) : If ground conditions do not allow two standard coffins to be placed in a single grave space then a second grave space will be required at the above rate  |                        |                        |
| Note 2 : American style caskets require one grave space per casket  |                        |                        |
| <b>d. Exclusive Rights of Burial in an Earthen Grave for Non Residents</b>  |                        |                        |
| 100% added to fees set out in c.  |                        |                        |
| <b>e. Premium Plots - Exclusive Rights of Burial in an Earthen Grave for Residents</b>  |                        |                        |
| 100% added to fees set out in c.  |                        |                        |
| <b>f. Premium Plots - Exclusive Rights of Burial in an Earthen Grave for Non-Residents</b>  |                        |                        |
| 100% added to fees set out in e.  |                        |                        |
| <b>g. Transfer of Ownership of Exclusive Rights</b>   |                        |                        |
| Transfer of Ownership (Interment of ER Holder)  | 36.00 (n)              | 37.00 (n)              |
| Transfer of Ownership   | 72.00 (n)              | 74.00 (n)              |
| <b>h. Choosing Plot for Exclusive Rights of Burial</b>  |                        |                        |
| Visiting cemetery with cemetery staff to choose plot  | 65.00                  | 66.00                  |
| <b>i. Exhumation of Coffin - minimum charge</b>   | POA                    | POA                    |
| <b>j. Exhumation of Cremated remains - minimum charge</b>   | POA                    | POA                    |
| <b>k. Monuments, Gravestones, Tablets and Monumental Inscription</b>  |                        |                        |
| For the right to erect or place on a grave or vault, in respect of which an exclusive right of burial has been granted:   |                        |                        |
| Additional added Inscription  | 90.00 (n)              | 92.00 (n)              |
| Single Memorial headstone not exceeding 3 ft. in height - Child Section   | 140.00 (n)             | 143.00 (n)             |
| Single Memorial headstone not exceeding 3 ft. in height on single plinth - Adult Lawn Section   | 200.00 (n)             | 203.00 (n)             |
| Single Memorial headstone not exceeding 3 ft. in height on double plinth - Adult Lawn Section   | 300.00 (n)             | 305.00 (n)             |
| Double Memorial headstone not exceeding 3 ft. in height on double plinth - Adult Lawn Section   | 360.00 (n)             | 365.00 (n)             |
| Kerb Set &/or Flatstone Child Plot 6 ft x 3 ft (Traditional Area)   | 140.00 (n)             | 143.00 (n)             |
| Kerb Set &/or Flatstone Adults Plot (Single Traditional Area)   | 330.00 (n)             | 335.00 (n)             |
| Kerb Set &/or Flatstone Adult Plot (Double Traditional Area)  | 640.00 (n)             | 645.00 (n)             |
| Single Vase - Not exceeding 10" in diameter and 8" in height  | 75.00 (n)              | 77.00 (n)              |
| Single Tablet - 18" x 18" with or without Vase on any single grave or cremation plot  | 200.00 (n)             | 203.00 (n)             |
| Double Tablet - 42" x 18" with or without Vase on any double grave or cremation plot  | 300.00 (n)             | 305.00 (n)             |
| <b>Note</b> A vase without any inscription requires no exclusive rights   |                        |                        |
| <b>l. Burial Information</b>  |                        |                        |
| Interment information & historical records - up to 5 names/graves   | 28.00 (n)              | 28.00 (n)              |
| Interment information & historical records (accompanied) - up to 2 hrs  | 60.00 (n)              | 61.00 (n)              |
| <b>m. Cemetery Keys</b>   |                        |                        |
| Provision of cemetery gate keys   | 20.00 (n)              | 20.00 (n)              |
| Refunds for cemetery gate keys will be provided on production <u>and</u> original receipt.  |                        |                        |
| <b>n. Short Notice Fee</b> Interment arrangements required with less than 2 working days  | 82.00 (n)              | 84.00 (n)              |

| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|---|------------------------|------------------------|
| <b>9. Commercial and Chargeable Household Waste (Standard Prices Per Collection)*</b>   |                        |                        |
| <b>a. General Waste (Commercial)</b>  |                        |                        |
| Sacks - per sack or equivalent for 25 to 99 sacks (min 25)  | 2.00 (n)               | 2.25 (n)               |
| per sack or equivalent for 100 or more sacks in a single transaction  | 1.85 (n)               | 2.10 (n)               |
| Wheeled Bins - 240 litre 20kgs maximum contents weight**  | 7.30 (n)               | 7.45 (n)               |
| 360 litre 30kgs maximum contents weight**   | 7.85 (n)               | 8.00 (n)               |
| 660 litre 55kgs maximum contents weight**   | 11.35 (n)              | 11.50 (n)              |
| 1,100 litre 90kgs maximum contents weight**   | 15.75 (n)              | 16.00 (n)              |
| <b>b. Mixed Dry Recycling (Commercial)</b>  |                        |                        |
| Sacks - (Purple) per sack or equivalent for 25 to 99 sacks (min 25)   | 1.60 (n)               | 1.75 (n)               |
| per sack or equivalent for 100 or more sacks in a single transaction  | 1.50 (n)               | 1.65 (n)               |
| Wheeled Bins - 240 litre  | 3.50 (n)               | 3.75 (n)               |
| 360 litre   | 4.25 (n)               | 4.60 (n)               |
| 660 litre   | 5.80 (n)               | 6.25 (n)               |
| 1,100 litre   | 7.60 (n)               | 8.25 (n)               |
| Note: only 240 litre and 660 litre used for glass bottles   |                        |                        |
| <b>c. General Waste from Charity Shops and Schools***</b>   |                        |                        |
| Tags - (Green) per tag or equivalent (min 100 including equivalent number of black sacks)                                     | 1.50 (n)               | 1.50 (n)               |
| Wheeled Bins 240 litre 20kgs maximum contents weight**  | 4.95 (n)               | 4.95 (n)               |
| 360 litre 30kgs maximum contents weight**   | 5.25 (n)               | 5.25 (n)               |
| 660 litre 55kgs maximum contents weight**   | 7.50 (n)               | 7.50 (n)               |
| 1,100 litre 90kgs maximum contents weight**   | 10.25 (n)              | 10.25 (n)              |
| <b>d. Mixed Dry Recycling from Charity Shops and Schools***</b>   |                        |                        |
| Wheeled Bins 660 or 1100 litre (customer choice)  | 5.00 (n)               | 5.00 (n)               |
| <b>e. General Waste (Excess Weight/Side Waste Charge) per part or whole 5kg over 'maximum contents weight'</b>                |                        |                        |
|   | 1.00 (n)               | 1.10 (n)               |
| <b>f. Clinical Waste from domestic households****</b>   |                        |                        |
| Sacks/Sharps Boxes - per collection visit charge (note : collection service only, sacks and/or sharps boxes are not provided) | 8.00 (n)               | 8.00 (n)               |
| <b>g. Chargeable Garden Waste Service</b>   |                        |                        |
| Wheeled Bin***** - 240 litre Annual Subscription Fee if paid by Annual Direct Debit in advance                                | 36.00 (n)              | 38.00 (n)              |
| Wheeled Bin***** - 240 litre Annual Subscription Fee if paid by Card or Cash  | 40.00 (n)              | 45.00 (n)              |
| <b>h. Supplies</b>  |                        |                        |
| Paper wheeled bin liners (3)  | 1.85                   | 1.85                   |
| Clear or Black Sacks - box of 200   | 20.00 (n)              | 22.00 (n)              |
| <b>i. Commercial Food Waste Collections</b>   |                        |                        |
| Two Wheeled Bins - Each 120-240 litres collected  |                        | 7.00 (n)               |
| <b>j. Food Waste from Charity Shops and Schools***</b>  |                        |                        |
| Two Wheeled Bins - Each 120-240 litres collected  |                        | 5.00 (n)               |
| <b>k. Monthly rental of wheeled bins (applies only to low frequency collections; &lt; 1/wk)</b>                               |                        |                        |
|   |                        | 5.00 (n)               |
| * Introductory offers, multiple service, direct debit reductions and similar rates may be applied by Head of Service          |                        |                        |
| ** Bins exceeding this weight will be charged additional weight charge as per (e.)  |                        |                        |
| *** Applies to businesses and organisations recognised within the Council's Chargeable Household Waste Policy                 |                        |                        |
| **** Fee waived where it will cause financial hardship at discretion of Director  |                        |                        |
| ***** Includes sack service where provided due to collection restrictions   |                        |                        |
| <b>10. Bulky Household Waste</b>  |                        |                        |
| Transportation of up to a maximum of 4 items per visit including fridges (minimum charge)                                     | 29.50 (n)              | 30.00 (n)              |
| (i) Each household item above 4 items including fridges   | 14.50 (n)              | 7.50 (n)               |
| <i>Corporate Director has discretion to waive charge in cases of severe hardship</i>  |                        |                        |
| <b>11. Domestic Bin Provision</b>   |                        |                        |
| <b>Provision of New and Replacement 240Ltr Bins</b> Green, Brown or Blue  |                        |                        |
| a. Supply of one unit 240 litre   | 30.00 (n)              | 30.00 (n)              |
| b. Supply 2 x 240lt wheeled bins on same delivery   | 50.00 (n)              | 50.00 (n)              |
| c. Supply 3 x 240lt wheeled bins on same delivery (including to individual new or renovated property)                         | 70.00 (n)              | 70.00 (n)              |
| d. Supply 1 x 600lt or 1100lt domestic wheeled bin to new multiple occupancy property   | 212.00 (n)             | 212.00 (n)             |
| <b>12. Graffiti Removal Service</b>   |                        |                        |
| <b>Domestic Premises and Charities</b>  |                        |                        |
| a. Graffiti treatment or removal first occasion per annum (cost of materials)   | 12.50                  | 12.50                  |
| b. Graffiti treatment or removal subsequent occasions (cost of materials & labour)  | 50.00                  | 50.00                  |
| <b>Commercial Premises</b>  |                        |                        |
| c. Graffiti treatment or removal (per hour)   | 50.00                  | 50.00                  |
| <b>13. Public Conveniences</b>  |                        |                        |
| a. Sale of RADAR keys   | 5.00 (z)               | 5.00 (z)               |
| b. Toilet entrance fee (where facilities allow for charging)  | 0.20 (n)               | 0.20 (n)               |

| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|---|------------------------|------------------------|
| <p><b>14. Markets</b></p> <p><b>Licensees - Full Charge</b></p> <p>a. <b>March</b> (per 3m x 3m space) 12.10 (e)</p> <p>b. <b>Chatteris</b> (per 3m x 3m space) 12.10 (e)</p> <p>c. <b>Whittlesey</b> (per 3m x 3m space) 9.20 (e)</p> <p>Discount given for bankers order payments 6.50%</p> <p><b>Casual Traders</b></p> <p><b>Additional seasonal premium will be added to all casual fees (Seasonal Premium 1 Sept to 31 December)</b> 1.00 (e)</p> <p>a. <b>March</b> (per 3m x 3m space) 16.20 (e)</p> <p>b. <b>Chatteris</b> (per 3m x 3m space) 16.20 (e)</p> <p>c. <b>Whittlesey</b> (per 3m x 3m space) 13.35 (e)</p> <p><b>Markets - Non Market Days</b></p> <p><b>Trading on Chatteris Market Place on Non - Market Days (Tuesdays only)</b></p> <p>- Licensees (per 3m x 3m space) 9.30 (e)</p> <p>- Casual (per 3m x 3m space) 13.30 (e)</p> <p><b>Note:- For all markets extra space is sold pro-rata to the above charges</b></p> <p><b>Charity Stall at March on Saturdays</b><br/>(no stall provided on other days or markets) free</p> |                        |                        |
| <p><b>15. Fairs</b></p> <p>a. <b>Chatteris</b> - Summer 570 (e)</p> <p>b. <b>March</b> - Statute 2,525 (e)<br/>- Spring 1,240 (e)</p> <p>c. <b>Whittlesey</b> - Summer 395 (e)<br/>- Autumn 395 (e)<br/>- Spring 395 (e)</p> <p>d. <b>Wisbech</b> - Statute 3,650 (e)<br/>- Mart 7,800 (e)</p>  |                        |                        |
| <p><b>16. "Four Seasons Events"</b></p> <p><b>Charges for the events in Wisbech, Whittlesey, Chatteris &amp; March are to be agreed in consultation with the partners</b></p>   |                        |                        |
| <p><b>17. Hire Permits FDC Licenced Premises</b></p> <p>a. Events for each full single day, with up to 499 people attending at any one time, with or without a licensable activity. weekdays &amp; saturdays 76.00<br/>sundays &amp; bank holidays 127.00</p> <p>b. Events for each full single day, with 500 &amp; 4,999 people attending at any one time, with or without a licensable activity. weekdays &amp; saturdays 215.00<br/>sundays &amp; bank holidays 262.00</p> <p>c. Events for each full single day, with over 5,000 people attending at any one time, with or without a licensable activity. weekdays &amp; saturdays on application<br/>sundays &amp; bank holidays on application</p> <p>d. Any Commercial Events on application</p>   |                        |                        |



| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|---|------------------------|------------------------|
| c. Gambling Act 2005  |                        |                        |
| Application fee in respect of provisional statement premises          |                        |                        |
| Bingo premises licence  | 1,200.00 (n)           | 1,200.00 (n)           |
| Adult gaming centre premises licence                                  | 1,200.00 (n)           | 1,200.00 (n)           |
| Betting premises (track) licence                                      | 950.00 (n)             | 950.00 (n)             |
| Family entertainment centre premises licence                          | 950.00 (n)             | 950.00 (n)             |
| Betting premises (other) licence                                      | 1,200.00 (n)           | 1,200.00 (n)           |
| Application fee in respect of other premises                          |                        |                        |
| Bingo premises licence  | 3,500.00 (n)           | 3,500.00 (n)           |
| Adult gaming centre premises licence                                  | 2,000.00 (n)           | 2,000.00 (n)           |
| Betting premises (track) licence                                      | 2,500.00 (n)           | 2,500.00 (n)           |
| Family entertainment centre premises licence                          | 2,000.00 (n)           | 2,000.00 (n)           |
| Betting premises (other) licence                                      | 3,000.00 (n)           | 3,000.00 (n)           |
| Annual fee  |                        |                        |
| Bingo premises licence  | 1,000.00 (n)           | 1,000.00 (n)           |
| Adult gaming centre premises licence                                  | 1,000.00 (n)           | 1,000.00 (n)           |
| Betting premises (track) licence                                      | 750.00 (n)             | 750.00 (n)             |
| Family entertainment centre premises licence                          | 750.00 (n)             | 750.00 (n)             |
| Betting premises (other) licence                                      | 600.00 (n)             | 600.00 (n)             |
| Copy of Licence   |                        |                        |
| Bingo premises licence  |                        | 25.00 (n)              |
| Adult gaming centre premises licence                                  |                        | 25.00 (n)              |
| Betting premises (track) licence                                      |                        | 25.00 (n)              |
| Family entertainment centre premises licence                          |                        | 25.00 (n)              |
| Betting premises (other) licence                                      |                        | 25.00 (n)              |
| Notification of Change  |                        |                        |
| Bingo premises licence  |                        | 50.00 (n)              |
| Adult gaming centre premises licence                                  |                        | 50.00 (n)              |
| Betting premises (track) licence                                      |                        | 50.00 (n)              |
| Family entertainment centre premises licence                          |                        | 50.00 (n)              |
| Betting premises (other) licence                                      |                        | 50.00 (n)              |
| Application to vary licence   |                        |                        |
| Bingo premises licence  | 1,750.00 (n)           | 1,750.00 (n)           |
| Adult gaming centre premises licence                                  | 1,000.00 (n)           | 1,000.00 (n)           |
| Betting premises (track) licence                                      | 1,250.00 (n)           | 1,250.00 (n)           |
| Family entertainment centre premises licence                          | 1,000.00 (n)           | 1,000.00 (n)           |
| Betting premises (other) licence                                      | 1,500.00 (n)           | 1,500.00 (n)           |
| Application to transfer a licence                                     |                        |                        |
| Bingo premises licence  | 1,200.00 (n)           | 1,200.00 (n)           |
| Adult gaming centre premises licence                                  | 1,200.00 (n)           | 1,200.00 (n)           |
| Betting premises (track) licence                                      | 950.00 (n)             | 950.00 (n)             |
| Family entertainment centre premises licence                          | 950.00 (n)             | 950.00 (n)             |
| Betting premises (other) licence                                      | 1,200.00 (n)           | 1,200.00 (n)           |
| Application for reinstatement of a licence                            |                        |                        |
| Bingo premises licence  | 1,200.00 (n)           | 1,200.00 (n)           |
| Adult gaming centre premises licence                                  | 1,200.00 (n)           | 1,200.00 (n)           |
| Betting premises (track) licence                                      | 950.00 (n)             | 950.00 (n)             |
| Family entertainment centre premises licence                          | 950.00 (n)             | 950.00 (n)             |
| Betting premises (other) licence                                      | 1,200.00 (n)           | 1,200.00 (n)           |
| Application for provisional statement                                 |                        |                        |
| Bingo premises licence  | 3,500.00 (n)           | 3,500.00 (n)           |
| Adult gaming centre premises licence                                  | 2,000.00 (n)           | 2,000.00 (n)           |
| Betting premises (track) licence                                      | 2,500.00 (n)           | 2,500.00 (n)           |
| Family entertainment centre premises licence                          | 2,000.00 (n)           | 2,000.00 (n)           |
| Betting premises (other) licence                                      | 3,000.00 (n)           | 3,000.00 (n)           |
| d. Sex Establishments   |                        |                        |
| Initial Application and Annual Renewal                                | 3,200.00 (n)           | 3,200.00 (n)           |
| Variations to existing licences (10% of application/renewal fee)      | 320.00 (n)             | 320.00 (n)             |
| Transfer of existing licence to another person (10% of fee)           | 320.00 (n)             | 320.00 (n)             |
| Holders of an existing licence (50% initial fee) for a second licence | 1,600.00 (n)           | 1,600.00 (n)           |
| e. Scrap Metal Dealers - Site Licence                                 | 384.60 (n)             | 384.60 (n)             |
| f. Scrap Metal Dealers - Collectors Licence                           | 119.40 (n)             | 119.40 (n)             |
| g. Scrap Metal Dealers - Transfer of Licence                          | 23.30 (n)              | 23.30 (n)              |
| h. Scrap Metal Dealers - Variation of Licence                         | 23.30 (n)              | 23.30 (n)              |
| i. Hypnotism Act Licence  | 70.00 (n)              | 70.00 (n)              |
| Based on cost recovery of officer time                                |                        |                        |

| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|---|------------------------|------------------------|
| <p><b>22. Animal Licencing</b> Fees are set on a cost recovery basis.</p> <p>a. Application fee 58.00 (n) 58.00 (n)</p> <p>b. Pre Application Advice (per Hour) 43.00 (n) 43.00 (n)</p> <p>c. Initial Rating or Rerating Inspection Fee</p> <p style="padding-left: 20px;">Pet Shops 107.00 (n) 107.00 (n)</p> <p style="padding-left: 20px;">Riding Establishments 107.00 (n) 107.00 (n)</p> <p style="padding-left: 20px;">Animal Boarding Establishments</p> <p style="padding-left: 40px;">Up to 10 Animals 64.00 (n) 64.00 (n)</p> <p style="padding-left: 40px;">11-30 Animals 86.00 (n) 86.00 (n)</p> <p style="padding-left: 40px;">31-60 Animals 107.00 (n) 107.00 (n)</p> <p style="padding-left: 40px;">61-99 Animals 129.00 (n) 129.00 (n)</p> <p style="padding-left: 40px;">100+ Animals 150.00 (n) 150.00 (n)</p> <p style="padding-left: 20px;">Dangerous Wild Animals Act £142 + vet fees (n) £142 + vet fees (n)</p> <p style="padding-left: 20px;">Dog Breeders 107.00 (n) 107.00 (n)</p> <p style="padding-left: 20px;">Exhibiting Animals 64.00 (n) 64.00 (n)</p> <p style="padding-left: 20px;">Riding Establishments 107.00 (n) 107.00 (n)</p> <p>d. Licence Fee 1,2 or 3 Years 185.00 (n) 185.00 (n)</p> <p>e. Copy of Licence (including change of details not requiring an inspection) 10.50 (n) 10.50 (n)</p> <p><b>Note.</b><br/>Where there is more than one licensable activity carried out at the Premises/Establishment then only one Application Fee shall apply for all the licensable activities and the full Inspection Fee and Licence Fee shall apply for each activity.</p> <p>Upon submission of your application please include the Application fee and Inspection fee, the Licence fee will be payable after the officer has been and inspected your premises</p>   |                        |                        |
| <p><b>23. Hackney Carriage/Private Hire Licences</b></p> <p><b>Drivers Licence</b></p> <p>a. Hackney Carriage Licence (new) Cost recovery officer time 114.00 (n) 114.00 (n)</p> <p>b. Hackney Carriage 3 year Licence (new) 234.00 (n) 234.00 (n)</p> <p>c. Hackney Carriage Licence (renewal) 89.00 (n) 89.00 (n)</p> <p>d. Hackney Carriage 3 year Licence (renewal) 209.00 (n) 209.00 (n)</p> <p>e. Private Hire Licence (new) Cost recovery officer time 114.00 (n) 114.00 (n)</p> <p>f. Private Hire 3 year Licence (new) 234.00 (n) 234.00 (n)</p> <p>g. Private Hire Licence (renewal) 89.00 (n) 89.00 (n)</p> <p>h. Private Hire 3 year Licence (renewal) 209.00 (n) 209.00 (n)</p> <p>i. Safeguarding/Disability Awareness Training 60.00 (n) 60.00 (n)</p> <p>j. Drivers Assessment n/a n/a</p> <p>k. Driver knowledge tests 80.00 (n) 80.00 (n)</p> <p>l. DBS Fee 55.00 (n) 55.00 (n)</p> <p><b>Vehicle Licence</b></p> <p>a. Hackney Carriage Licence (new &amp; renewals) Cost recovery officer time 150.00 (n) 150.00 (n)</p> <p>b. Private Hire Licence (new &amp; renewals) 132.00 (n) 132.00 (n)</p> <p>c. Private Hire Licence Special Event 132.00 (n) 132.00 (n)</p> <p>d. transfer of plate to another vehicle Cost recovery 46.00 (n) 46.00 (n)</p> <p>e. initial test fee 62.00 (n) 62.00 (n)</p> <p>f. Re-test fee 40.00 (n) 40.00 (n)</p> <p>g. 6 Month Vehicle Compliance Fee (older vehicles) 62.00 (n) 62.00 (n)</p> <p><b>Private Hire Operators</b></p> <p>a. Initial issue / renewal ( up to 3 cars ) 84.00 (n) 84.00 (n)</p> <p>b. 5 year Initial issue / renewal ( up to 3 cars ) 252.00 (n) 252.00 (n)</p> <p>c. Initial issue / annual renewal ( up to 10 cars ) 156.00 (n) 156.00 (n)</p> <p>d. 5 year Initial issue / annual renewal ( up to 10 cars ) 411.00 (n) 411.00 (n)</p> <p>e. Initial issue / annual renewal ( up to 20 cars ) 224.00 (n) 224.00 (n)</p> <p>f. 5 year Initial issue / annual renewal ( up to 20 cars ) 565.00 (n) 565.00 (n)</p> <p>g. Initial issue / annual renewal ( 20 + cars ) 306.00 (n) 306.00 (n)</p> <p>h. 5 year Initial issue / annual renewal ( 20 + cars ) 734.00 (n) 734.00 (n)</p> <p><b>Others</b></p> <p>a. new / broken / lost vehicle plate Cost recovery 46.00 (n) 46.00 (n)</p> <p>b. damaged/lost driver's I.D. card Cost recovery 34.00 (n) 34.00 (n)</p> <p>c. Cancellation of test 38.00 (n) 38.00 (n)</p> <p>d. Notification of changes (i.e. address etc.) Cost recovery officer time 11.00 (n) 11.00 (n)</p> |                        |                        |



| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£ |
|---|------------------------|------------------------|
| <b>24. Licensing Act 2003</b>   |                        |                        |
| <b>a.</b> Premises Licences & Club Certificates - Initial Fee   |                        |                        |
| Band A  | 100.00 (n)             | 100.00 (n)             |
| Band B  | 190.00 (n)             | 190.00 (n)             |
| Band C  | 315.00 (n)             | 315.00 (n)             |
| Band D  | 450.00 (n)             | 450.00 (n)             |
| Band E  | 635.00 (n)             | 635.00 (n)             |
| <b>b.</b> Premises Licence: Variation Fee   |                        |                        |
| Band A  | 100.00 (n)             | 100.00 (n)             |
| Band B  | 190.00 (n)             | 190.00 (n)             |
| Band C  | 315.00 (n)             | 315.00 (n)             |
| Band D  | 450.00 (n)             | 450.00 (n)             |
| Band E  | 635.00 (n)             | 635.00 (n)             |
| <b>c.</b> Premises Licences & Club Certificate - Annual anniversary fee   |                        |                        |
| Band A  | 70.00 (n)              | 70.00 (n)              |
| Band B  | 180.00 (n)             | 180.00 (n)             |
| Band C  | 295.00 (n)             | 295.00 (n)             |
| Band D  | 320.00 (n)             | 320.00 (n)             |
| Band E  | 350.00 (n)             | 350.00 (n)             |
| <b>d.</b> Theft/loss etc of Club Certificate or Summary   | 10.50 (n)              | 10.50 (n)              |
| <b>e.</b> Notification of Change of name or alteration of rules of Club   | 10.50 (n)              | 10.50 (n)              |
| <b>f.</b> Change of relevant registered address of Club   | 10.50 (n)              | 10.50 (n)              |
| <b>g.</b> Application to vary Community premises licence to include alternative licence condition   | 23.00 (n)              | 23.00 (n)              |
| <b>h.</b> Personal Licences   | 37.00 (n)              | 37.00 (n)              |
| <b>i.</b> Theft/Loss etc of Personal Licence  | 10.50 (n)              | 10.50 (n)              |
| <b>j.</b> Temporary Event Notice  | 21.00 (n)              | 21.00 (n)              |
| <b>k.</b> Theft/Loss etc of Temporary Event Notice  | 10.50 (n)              | 10.50 (n)              |
| <b>l.</b> Transfers   | 23.00 (n)              | 23.00 (n)              |
| <b>m.</b> Notification of Interest  | 21.00 (n)              | 21.00 (n)              |
| <b>n.</b> Notification of Change of Licensee's details  | 10.50 (n)              | 10.50 (n)              |
| <b>o.</b> Application for Copy of Licence   | 10.50 (n)              | 10.50 (n)              |
| <b>p.</b> Provisional Statement   | 315.00 (n)             | 315.00 (n)             |
| <b>q.</b> Interim Authority Notice  | 23.00 (n)              | 23.00 (n)              |
| <b>r.</b> Minor Variation   | 89.00 (n)              | 89.00 (n)              |
| <b>s.</b> Variation of DPS  | 23.00 (n)              | 23.00 (n)              |
| <b>t.</b> Pre Application Advice - Check and submit service (Approx 1 hour officer time)  | 43.00 (n)              | 43.00 (n)              |
| <b>u.</b> Pre Application Advice - Consultation with RA's and submit  | 150.00 (n)             | 150.00 (n)             |
| <b>25. Street Trading</b>   |                        |                        |
| New Application fee: £50 non-refundable initial consultation fee (not required if location has been previously consented);  | 50.00 (n)              | 50.00 (n)              |
| Daily Street Trading Consent, all week days, including bank holidays: £12.00 per day (06:00hrs - 22:00hrs);   | 12.00 (n)              | 12.00 (n)              |
| Annual Street Trading Consent, all days of the year, including all bank holidays: £542.50 per year  | 542.50 (n)             | 542.50 (n)             |
| <b>*£50.72 Monthly rate per pitch (Standing Order x 10 payments - Monthly charges include a 6.5% discount if paid by Standing Order FOR THE WHOLE YEAR (payable over 10 months 1 Apr</b>                  |                        |                        |
| <b>If a licence is cancelled before the full year is completed, the discount will be cancelled and full fees will be payable for the period of the licence. There is no discount given for any cash c</b> |                        |                        |
| <b>payments made.</b>   |                        |                        |
| <b>26. Houses in Multiple Occupation</b>  |                        |                        |
| Licence for Houses in multiple occupation with five or more residents, forming 2 separate households, occupying a property more than two storeys high (under the provisions of the Housing Act 2004)      |                        |                        |
| <b>a.</b> 5 Year Licence - Per Property   | 750.00 (n)             | 750.00 (n)             |
| <b>b.</b> Serving of Notices and Making of Orders - Per Hour  | 60.00 (n)              | 60.00 (n)              |
| <b>c.</b> Immigration Visits - Per Hour   | 72.00                  | 72.00                  |

| Description of Charge  | 2020/21<br>Charge<br>£  | 2021/22<br>Charge<br>£  |
|--|---|---|
| <p><b>1. Land Charges</b></p> <p>a. Residential Basic Search<br/> b. Commercial Basic Search<br/> c. LLC1<br/> d. CON29 Residential<br/> e. CON29 Commercial<br/> <i>For 'cheque payment' requests, the fees for (a) - (e) above will be increased by 10%</i></p> <p>f. CON29O Enquiries (16, 21)<br/> g. CON29O Enquiries (22)<br/> h. CON29O Enquiries - each<br/> i. Optional Extras<br/> j. Extra Parcel of Land -each<br/> k. Additional information - Further than 10 years previous (per hour)<br/> l. CON29 information not on Public Registers can now be requested individually<br/> A detailed breakdown is available from the Local Land Charges Team</p>  | <p>177.00<br/> 273.00<br/> 30.00 (n)<br/> 147.00<br/> 243.00</p> <p>9.60<br/> 19.20<br/> 14.40<br/> 18.00<br/> 18.00<br/> 30.00</p>   | <p>177.00<br/> 273.00<br/> 30.00 (n)<br/> 147.00<br/> 243.00</p> <p>9.60<br/> 19.20<br/> 14.40<br/> 18.00<br/> 18.00<br/> 30.00</p>   |
| <p><b>2. Electoral Registration</b></p> <p>a. Sales of the full electoral register<br/> (i) Data format - basic charge<br/> Data format - plus amount /1,000 entries<br/> (ii) Printed format - basic charge<br/> Printed format - plus amount /1,000 entries</p> <p>b. Sales of the edited electoral register<br/> (i) Data format - basic charge<br/> Data format - plus amount /1,000 entries<br/> (ii) Printed format - basic charge<br/> Printed format - plus amount /1,000 entries</p> <p>c. Sales of the overseas electoral register<br/> (i) Data format - basic charge<br/> Data format - plus amount /1,000 entries<br/> (ii) Printed format - basic charge<br/> Printed format - plus amount /1,000 entries</p> <p>d. Copying of candidates' expenses documents - per page</p> | <p>20.00 (n)<br/> 1.50 (n)<br/> 10.00 (n)<br/> 5.00 (n)</p> <p>20.00 (n)<br/> 1.50 (n)<br/> 10.00 (n)<br/> 5.00 (n)</p> <p>20.00 (n)<br/> 1.50 (n)<br/> 10.00 (n)<br/> 5.00 (n)</p> <p>0.20 (n)</p> | <p>20.00 (n)<br/> 1.50 (n)<br/> 10.00 (n)<br/> 5.00 (n)</p> <p>20.00 (n)<br/> 1.50 (n)<br/> 10.00 (n)<br/> 5.00 (n)</p> <p>20.00 (n)<br/> 1.50 (n)<br/> 10.00 (n)<br/> 5.00 (n)</p> <p>0.20 (n)</p> |
| <p><b>3. Democratic Services</b></p> <p>a. Council Summons/Planning Agendas/Cabinet Agendas</p>  | <p>11.00</p>  | <p>11.00</p>  |

| Description of Charge   | 2020/21<br>Charge<br>£ | 2021/22<br>Charge<br>£                 |
|---|------------------------|--|
| <b>4. Development Services</b>  |                        |  |
| a. <b>Building Control Fees - The Council part of the CNC Building Control Partnership. Fees are set by CNC consistent across all authorities in the partnership.</b>                                       |                        |  |
| b. <b>Planning Fees - these are currently statutory fees. 20% increase w.e.f. January 2018</b>  |                        | Contact the Planning team for details. |
| c. <b>Planning - Pre-application enquiry fees. 20% increase w.e.f. January 2018</b>   |                        | Contact the Planning team for details. |
| d. <b>Process applications to Custom and Self Build Housing Register</b>  | 30.00                  | 30.00                                  |
| e. <b>Provision of Documents and Information</b>  |                        |  |
| (i) Local Plan (Full)   | 42.15                  | 42.15                                  |
| Local Plan (Interim Statement)  | 14.10                  | 14.10                                  |
| Town Extract  | 7.10                   | 7.10                                   |
| Village Extract   | 7.10                   | 7.10                                   |
| (ii) Copy of Planning Decision Notice (per A4 sheet)  | 0.35                   | 0.35                                   |
| (iii) Conservation Area Appraisals  | 14.10                  | 14.10                                  |
| (iv) Development Briefs   | 14.10                  | 14.10                                  |
| (v) Supplementary Planning Guidance, examples are   | 14.10                  | 14.10                                  |
| Shop Fronts, Signs and Adverts  |                        |  |
| (vi) 6 x map extracts, planning/building regulation applications  | 14.10                  | 14.10                                  |
| (vii) Full Plan CD for Planning   | 35.80                  | 35.80                                  |
| f. <b>Other Documents and Plans (Copies and Fax)</b>  |                        |  |
| (i) Search fee per 5 minutes  |                        |  |
| A4  | 0.35                   | 0.35                                   |
| A3  | 0.35                   | 0.35                                   |
| (ii) Plan prints  |                        |  |
| A0  | 1.25                   | 1.25                                   |
| A1  | 0.70                   | 0.70                                   |
| (iii) Plan negatives - per copy   |                        |  |
| A0  | 35.00                  | 35.00                                  |
| A1  | 16.95                  | 16.95                                  |
| g. <b>Invoicing Charge</b>  | 10.70                  | 10.70                                  |
| h. <b>Provision of Planning and Engineering Information</b>   |                        |  |
| <b>Decision notices &amp; completion certificate</b>  |                        |  |
| (i) Building Regulations reference number provided  | 14.00                  | 14.00                                  |
| (ii) Building Regulations reference number <b>NOT</b> provided  | 63.20                  | 63.20                                  |
| <b>Letter of Comfort</b>  | 41.90                  | 41.90                                  |
| i. <b>Completion of Questionnaires/Surveys for Commercial Bodies</b>  | 42.15                  | 42.15                                  |
| j. <b>Recovery of officer time in relation to the carrying out of Statutory functions for Enforcement action and works commissioned by the Council and the monitoring pursuant to the Building Act 1984</b> |                        |  |
|   | hourly rate x time     | hourly rate x time                     |