|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Items to be tested** | | | **Pass** | **Fail** | **Defects/Comments** |
| **Exterior** | | | | |  |
| Bodywork, panels and paintwork | | |  |  |
| Door / boot / bonnet alignment and catches | | |  |  |
| Mirrors, bumper, reg plate and racks | | |  |  |
| Lights and reflectors | | |  |  |
| **Boot** | | | | |  |
| Interior and contents | | |  |  |
| **Engine** | | | | | LPG: Yes / No |
| Leaks, hoses and radiator | | |  |  |
| Drive belt | | |  |  |
| Mounts and battery fixing | | |  |  |
| Clutch | | |  |  |
| Fumes | | |  |  |
| **Tyres** | | | | | Front Tyre Size:  Rear Tyre Size: |
| Tyres condition, tread and inflation | | |  |  |
| Spare wheel or tyre weld | | |  |  |
| Brace or jack | | |  |  |
| **Interior** | | | | | CCTV: Yes / No |
| Flooring, upholstery and mats | | |  |  |
| Seats and seatbelts | | |  |  |
| Lights, mirrors, heaters, horn and wipers | | |  |  |
| Fixtures and fittings | | |  |  |
| Door catches, child locks and grab rails | | |  |  |
| Hand brake and pedals | | |  |  |
| Interior Cleanliness | | |  |  |
| Meter (HCV) type and make |  |  | | |
| **No Smoking/ First Aid** | | | | |  |
| No Smoking Stickers | | |  |  |
| First aid kit | | |  |  |
| **Vehicle Signage** | | | | |  |
| (HGV) Top light – Check Works | | |  |  |
| (PH) yellow door sign | | |  |  |
| Tariff Card | | |  |  |  |
| Internal vehicle plate, external plates – Properly affixed | | |  |  | Advertisements: Yes / No |
| **Underside of Vehicle** | | | | |  |
| Leaks, corrosion, wear, damage | | |  |  |
| Steering, suspension, joints, exhaust, chassis, brakes | | |  |  |
| **Wheelchair accessible** | | | | |  |
| WC space, ramps, lifts, anchorage | | |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PASS / FAIL** | Inspector |  | Date |  |
| **Retest** |  |  |  |  |
| **PASS / FAIL** | Inspector |  | Date |  |