

New Premises Licence

Premises Details

Premises Address *

Estover Pavilion & Playing Filed Estover Road March
Cambridgeshire PE15 8SF

Telephone number at premises (if any)

Non-domestic value of premises. *

Applicant Details

I/We apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Please state whether you are applying for a premises licence as:

a person other than an individual -as a limited company/
limited liability partnership

Applicant Details

If you are applying as a person described in one of the above please confirm: *

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

Other Applicant (Non Individual)

Name *

Registered Address *

Address line 2

Address line 3

Town/City *

County

Other Applicant (Non Individual)

Postcode *

Registered Number (where applicable)

Description of applicant (for example partnership, company, unincorporated association, etc) *

Telephone Number

Email *



Operating Schedule

When do you want the premises licence to start? *

14/06/2024

If you wish the licence to be valid only for a limited period, when do you want it to end?

Please give a general description of the premises. *

March Town Estover CIC submit this application to licence the pavilion and terrace on a permanent basis, coupled with the licensing of the fields on a limited occasional basis. The applicants have already discussed a potential application with some of the responsible authorities and as such include conditioning suggested from those conversations. The applicant has submitted a thorough proposed operating schedule. You will note that the sale of alcohol will not be permitted when any sporting event is taking place involving anyone under the age of 18. If the application is successful, staff will undergo training to ensure that they are fully aware of the requirements of The Licensing Act 2003. CCTV will cover all public areas of the pavilion, inside and out. The cameras positioned around the building will also enable vision well beyond its boundary. Conditions cover the use of Estover Field for a maximum of 8 events per calendar year, and any event which is expected to attract more than 200 people, ensuring that the responsible authorities, where possible, are given at least 3 months' notice of the proposed event. Any event exceeding 200 people will be subject to a Safety Advisory Group (SAG) meeting. Two plans are provided, one covering the Pavilion and Terrace, and the other of the Pavilion, terrace and fields. The applicant will provide event specific plans for any events subject to a SAG.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Operating Schedule

Operating Schedule

What licensable activities do you intend to carry on from the premises? * (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) *

- Plays
- Films
- Indoor Sporting Events
- Boxing or Wrestling
- Live Music
- Recorded Music
- Performances of Dance
- Anything of a similar description falling under Music or Dance
- Provision of late night refreshment
- Supply of Alcohol

Plays Standard Times

Standard days and timings, where you intend to use the premises for the performance of plays. (please read guidance note 7)
* Please enter times in 24hr format (HH:MM)

Day *

Monday to Wednesday

12:00

23:00

Plays Standard Times

Standard days and timings, where you intend to use the premises for the performance of plays. (please read guidance note 7)

* Please enter times in 24hr format (HH:MM)

Day *

Sunday

12:00

23:00

Plays Standard Times

Standard days and timings, where you intend to use the premises for the performance of plays. (please read guidance note 7)

* Please enter times in 24hr format (HH:MM)

Day *

Thursday

11:00

00:00

Plays Standard Times

Standard days and timings, where you intend to use the premises for the performance of plays. (please read guidance note 7)

* Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

11:00

00:00

Plays

Will the performance of a play take place indoors or outdoors or both (see guidance note 3) ? *

Both

Please provide further details (see guidance note 4)

State any seasonal variations for performing plays (see guidance note 5)

Plays

Please state any non-standard timings, where you intend to use the premises for the performance of plays at different times from the Standard days and times listed (see guidance note 6)?

Any day preceding a bank holiday 11:00 to 00:00

Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Sunday

12:00

23:00

Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Monday to Wednesday

12:00

23:00

Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Thursday

11:00

00:00

Film Standard Times

Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

11:00

00:00

Films

Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 3) *

Both

Please provide further details. (please read guidance note 4)

State any seasonal variations for the exhibition of films. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the exhibition of films at different times from the Standard days and times listed? (please read guidance note 6)

Any day preceding a bank holiday 11:00 to 00:00

Boxing or Wrestling Standard Times

Standard days and timings, where you intend to use the premises for boxing or wrestling entertainment. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Sunday

12:00

23:00

Boxing or Wrestling Standard Times

Standard days and timings, where you intend to use the premises for boxing or wrestling entertainment. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Monday to Wednesday

12:00

Boxing or Wrestling Standard Times

23:00

Boxing or Wrestling Standard Times

Standard days and timings, where you intend to use the premises for boxing or wrestling entertainment. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Thursday

11:00

00:00

Boxing or Wrestling Standard Times

Standard days and timings, where you intend to use the premises for boxing or wrestling entertainment. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

11:00

00:00

Boxing or Wrestling Entertainment

Will the Boxing or Wrestling Entertainment take place indoors or outdoors or both? (please read guidance note 3) *

Outdoors

Please provide further details. (please read guidance note 4)

State any seasonal variations for the Boxing or Wrestling Entertainment. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for Boxing or Wrestling entertainment at different times from the Standard days and times listed? (please read guidance note 6)

Any day preceding a bank holiday 11:00 to 00:00

Live Music Standard Times

Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Thursday

23:00

23:45

Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

23:00

23:45

Live Music

Will the Performance of Live Music take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details. (please read guidance note 4)

State any seasonal variations for the Performance of Live Music. (please read guidance note 5)

New Years Eve 23:00 till 01:30 on New Years Day

Please state any non-standard timings, where you intend to use the premises for the performance of live music at different times from the Standard days and times listed? (please read guidance note 6)

23:00-23:45 on days preceding a Bank Holiday

Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Thursday

23:00

Recorded Music Standard Times

Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 3) *

Please provide further details.(please read guidance note 4)

State any seasonal variations for the playing of recorded music. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the performance of recorded music at different times from the Standard days and times listed? (please read guidance note 6)

Dance Standard Times

Standard days and timings, where you intend to use the premises for the performance of dance. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Dance Standard Times

Dance Standard Times

Standard days and timings, where you intend to use the premises for the performance of dance. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Monday to Wednesday

12:00

23:00

Dance Standard Times

Standard days and timings, where you intend to use the premises for the performance of dance. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Thursday

11:00

00:00

Dance Standard Times

Standard days and timings, where you intend to use the premises for the performance of dance. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

11:00

00:00

Performances of Dance

Will the performances of dance take place indoors or outdoors or both? (please read guidance note 3) *

Both

Please provide further details. (please read guidance note 4)

State any seasonal variations for the performances of dance. (please read guidance note 5)

New Years Eve 1100 to 01:30 New Years Day

Performances of Dance

Please state any non-standard timings, where you intend to use the premises for the performance of dance at different times from the Standard days and times listed? (please read guidance note 6)

Any day preceding a bank holiday 11:00 to 00:00

Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment.(please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Thursday

23:00

00:45

Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment.(please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

23:00

23:45

Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details.(please read guidance note 4)

State any seasonal variations for the provision of late night refreshment.(please read guidance note 5)

New Years Eve 23:00 to 01:30 New Years Day

Please state any non-standard timings, where you intend to use the premises for late night refreshment at different times from the Standard days and times listed?(please read guidance note 6)

Any day preceding a bank holiday 23:00-23:45

Supply of Alcohol Standard Times

Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)*
Please enter times in 24hr format (HH:MM)

Day *

Sunday

12:00

22:30

Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)*
Please enter times in 24hr format (HH:MM)

Day *

Monday to Wednesday

12:00

22:30

Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)*
Please enter times in 24hr format (HH:MM)

Day *

Thursday

11:00

23:30

Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)*
Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

11:00

Supply of Alcohol Standard Times

23:30

Supply of Alcohol

Will the supply of alcohol be for consumption on premises or off premises or both? (please read guidance note 8) *

On the premises

Is the premises used exclusively or primarily for supply of alcohol for consumption on the premises? *

No

State any seasonal variations for the supply of alcohol. (please read guidance note 5)

New Years Eve 11:00 to 01:30 New Years Day

Please state any non-standard timings, where you intend to use the premises for the supply of alcohol at different times from the Standard days and times listed?(please read guidance note 6)

Any day preceding a bank holiday 11:00 to 23:45

Designated Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form)

Title *

First name *

Surname *

Street address *

Town/City *

County

Postcode *

Personal Licence Number (if known)

Issuing Licensing Authority (if known)

Adult Entertainment

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Sunday

12:00

23:00

Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Monday to Wednesday

12:00

23:00

Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Thursday

11:00

00:00

Opening Hours Standard Times

Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Friday to Saturday

11:00

00:00

Opening Hours

State any seasonal variations. (please read guidance note 5)

New Years Eve 11:00 to 02:00 New Years Day

Please state any Non-standard timings, where you intend the premises to be open to the public at different times from the Standard days and times listed? (please read guidance note 6)

Any day preceding a bank holiday 11:00 to 00:00

Licensing Objectives

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 10) *

Please see additional document

b) The prevention of crime and disorder *

Please see additional document

c) Public safety *

Please see additional document

d) The prevention of public nuisance *

Please see additional document

e) The protection of children from harm *

Please see additional document

Declarations

Declaration Type *

Sole Applicant - Individual or Other

Declarations

I have uploaded a copy of the plan of the premises. I have uploaded a copy of the consent form completed by the individual I wish to be designated premises supervisor, if applicable. I understand I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. Applicable to all individual applicants,

Declarations

including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT' 'IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Signature/Declaration of applicant or applicant's solicitor or other duly authorised agent (see Guidance Note 11 & 12). If signing/applying on behalf of the applicant, please state your name and in what capacity you are authorised to sign/apply. When submitting an on-line application form the 'Declaration made' checkbox must be selected.

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Full Name *

[REDACTED]

Date *

16/05/2024

Capacity *

[REDACTED]

Declaration made

Do you wish to provide alternative correspondence details? *

Yes

Alternative Correspondence

Please provide Contact Name and postal address for correspondence associated with this application.

Title

[REDACTED]

First name

Surname

Alternative Correspondence

Street address *

Address line 2

Address line 3

Town/City *

County

Postcode *

Telephone Number

Email *



Email confirmation

On submission an email confirmation will be sent using the details below

Forename

Surname /Company Name

Email *

Telephone

